



**Chartered Accountants**

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**AUDITORS REPORT TO THE GOVERNING MEMBER OF PROJECT  
TERRA FIRMA**

**Details:**

Sl. No.	Particulars	Remarks
1.	Audit Team	Shyam S
2.	Audit Date	03.12.2019
3.	Schools Visited	- Cowdhally HPS - Kannur HPS

We have visited the above schools and conducted the audit as per the engagement. Detailed observations have been annexed to this report.

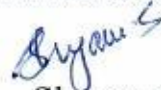
**Key Feedbacks:**

1. We suggest a detailed list of inventories be made by each school before any procurement for annual day. This will reduce the expenditure/wastage of materials.
2. As the academic year has reached middle of the year, we suggest procuring material required for art and science be based on the completion of the modules.
3. We suggest that the science experiments under each module be revised every year. This will help to retain the interest of the students who are selected each year for the same programme.
4. We also suggest a copy of the notes be kept at each library for students to refer and update the lab reports. We observe that some of the students who were absent have not recorded the experiments or have partially updated.

Date: 11.12.2019

Place: Bangalore

*For Shyam S & Co,*  
Chartered Accountants  
Firm No. 015813S

  
Shyam .S  
Proprietor  
Mem No. 236134





ASHRAYA

ASHRAYA Project Terra Firma Scorecard 2016-17

Month of \_\_\_\_\_

Library Program



Science Club



Art Program



Learning Program



Program Operations



Overall



Program	Topic	Unit of Measure	Planned				Achieved to Date				Total Program Points	Total Points Across all Programs	No. of Units per School	No. of Schools	Total Points	Across all Programs	% to Plan by Program	% to Plan Overall	
			No. of Units per School	No. of Schools	Points Per Unit	Total Points	No. of Units per School	No. of Schools	Total Points										
Library	Activities Based Learning	Sessions	10	9	0.22	19.90													
	Board Games	Sessions	3	9	0.00	0.00													
	Break Time Quiz (around Books)	Sessions	5	9	0.25	6.75													
	Book Treasure Hunt	Sessions	3	9	0.15	4.05													
	Book Dressing-Up Competition	Sessions	5	9	0.25	6.75													
	Class Research Projects using Book Material	Projects	3	9	0.50	14.50													
	Speed Reading Competition	Sessions	4	9	0.25	9.00													
Science Club	"Change the Story" Competition	Sessions	3	9	0.15	4.05													
	Books Heard	No. of Books Issued in School Year	1600	9	0.00	36.00													
	Modules - Heat	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Sound	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Magnet	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Air	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Density	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Light	Completed Module with Scores	1	6	1.00	6.00													
	Arvind Gupta Science Experiments	Experiments	6	6	0.50	10.80													
	Science Projects	Projects	4	6	0.50	14.30													
	Events - Science Video Viewing & Discussion	Sessions	2	6	0.25	3.00													
	Events - Field Trip to Science Museum	Events	1	6	1.00	6.00													
	Events - Essay Competition about Science Masters	Events	1	6	1.00	6.00													
Events - External Science Competitions	Events	2	4	1.00	12.00														
Events - Final Science Exam with Certifications	Events	1	6	2.00	12.00														
Art	Modules - Sketching with Pencils	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Shading with Pencils	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Landscape Painting	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Still Life Painting	Completed Module with Scores	1	6	1.00	6.00													
	Modules - Portrait Painting	Completed Module with Scores	1	6	1.00	6.00													
	Events - Paint Murals in the School	Events	1	6	1.89	11.34													
	Events - Paint the Local Village	Events	1	6	1.89	11.34													
	Events - Encounter with Nature	Events	1	6	1.89	11.34													
	Events - Field Trip to Jagannathan Art Palace	Events	1	6	1.00	6.00													
	Events - Essay Competition about Art Masters	Events	1	6	1.00	6.00													
	Events - External Art Competitions	Events	2	6	1.00	12.00													
	Events - Final Art Exam with Certifications	Events	1	6	2.00	12.00													
	Learning Enhancement	Book of the Month Club Sessions	Sessions	8	9	0.40	28.80												
Newspaper Quizzes (Conducted by Librarian)		Quizzes	8	9	0.15	10.80													
Kannada Remedy Sessions - Batch 1		Sessions	6	9	0.18	9.63													
Kannada Remedy Sessions - Batch 2		Sessions	6	9	0.18	9.63													
Kannada Remedy Sessions - Batch 3		Sessions	6	9	0.18	9.63													
Events - Story Writing Competitions		Events	2	6	0.50	9.00													
Events - Field Trip to Mysore Library		Events	1	6	0.50	4.50													
Events - External Story Writing Competitions		Events	1	6	1.00	6.00													
Events - Final Exam for Book of the Month Club with Certifications		Events	1	6	1.00	6.00													
Program Operations		All Program Schedules Signed off by School HMs	One-time Event	1	9	0.50	4.50												
	Monthly Time Sheets (Signed by HMs) Submitted on Time	Submissions	8	1	0.25	2.00													
	Monthly Financials, Attendance, Work & Asset Audits	Submissions	8	1	1.00	8.00													
	Monthly Work Fresh Submitted on Time	Submissions	8	1	1.00	8.00													
	Monthly Receipts Delayed and Expeditious Submitted	Submissions	8	1	0.25	2.00													
	GROWTH Tests	Events with Score Submissions	4	9	0.50	18.00													
	75% Improvement in GROWTH Learning Levels Achieved	Reviews	3	9	1.18	34.50													
	Project Monitoring Reports	Submissions	4	1	2.00	8.00													
	Feedback Calls with HMs from all Schools	Sessions	4	1	0.50	2.00													
	In-face Meetings with HMs from all Schools	Sessions	2	1	2.00	4.00													
	Ashraya Newsletters	Releases	3	1	3.00	9.00													





Audit Date	03.12.2019
School(s) Visited	Cowdaballi HPS

Program	Topic	Audit Remarks
Library	Activities Based Learning	Few activities have been conducted and learning have been recorded.
	Board Games	N/A
	Break Time Quiz (around Books)	Quiz has been conducted and the results have been presented for our verification.
	Book Treasure Hunt	Programme not conducted
	Book Dressing-Up Competition	Programme not conducted
	Class Research Projects using Book Material	Activity has been conducted. Projects prepared for programme were presented for verification. Including Mindmap charts.
	Speed Reading Competition	Programme not conducted
	"Change the Story" Competition	Programme not conducted
	Books Issued	Register of books issued and the library visit register have been updated and were presented for verification during our visit.
	Modules - Heat	Experiments have been conducted and records books have been updated.
Modules - Sound		
Modules - Matter		
Modules - Air		
Modules - Density		
Modules - Light		
Arvind Gupta Science Experiments	Experiments have been conducted and recorded in the lab reports.	
Science Projects		
Events - Science Video Viewing & Discussion		
Events - Field Trip to Science Museum	Programme not conducted	
Events - Essay Competition about Science Masters		
Events - External Science Competitions		
Events - Final Science Exam with Certifications		
Modules - Sketching with Pencils		
Modules - Shading with Pencils		
Modules - Landscape Painting		
Modules - Still Life Painting		
Modules - Portrait Painting		
Events - Paint Murals in the School	Drawings done by the students were presented, and found to be satisfactory.	
Events - Paint the Local Village		
Events - Encounter with Nature		
Events - Field Trip to Jagannathan Art Palace		
Events - Essay Competition about Art Masters	Activity has not been conducted	
Events - External Art Competitions		
Events - Final Art Exam with Certifications		



<b>Learning Enhancement</b>	<p>Book of the Month Club Sessions</p> <p>Newspaper Quizzes (Conducted by Librarians)</p> <p>Kannada Remedy Sessions - Batch 1</p> <p>Kannada Remedy Sessions - Batch 2</p> <p>Kannada Remedy Sessions - Batch 3</p> <p>Events - Story Writing Competitions</p> <p>Events - Field Trip to Mysore Library</p> <p>Events - External Story Writing Competitions</p> <p>Events - Final Exam for Book of the Month Club with Certifications</p>	<p>We were presented with the material used for conducting the program. Writing skills of the students have improved.</p> <p>We were presented with the test papers. Generally the response is weak. We suggest quizzes be conducted on one area per month i.e. sports, business, politics etc.</p> <p>Completed</p> <p>Programme has commenced and records presented for verification.</p> <p>Programme has not commenced</p> <p>Programme has not commenced</p> <p>Programme has not commenced</p> <p>Programme has not commenced</p> <p>Programme has not commenced</p>
<b>Program Operations</b>	<p>All Program Schedules Signed off by School HMs</p> <p>Monthly Time Sheets (Signed by HMs) Submitted on Time</p> <p>Monthly (Finances, Attendance, Work &amp; Asset) Audits</p> <p>Monthly Work Proofs Submitted on Time</p> <p>Monthly Receipts (Salary and Expenditure) Submitted</p> <p>GROWBY Tests</p> <p>75% Improvement in GROWBY Learning Levels Achieved</p> <p>Project Monitoring Reports</p> <p>Feedback Calls with HMs from all Schools</p> <p>In-face Meetings with HMs from all Schools</p> <p>Ashraya Newsletters</p>	<p>Program Schedule sheet has been signed off by the HMs.</p> <p>Verified and submitted on time.</p> <p>Mr. Prabhu has presented all the bills for expenditures during the month. Same is found to be correct.</p> <p>All activity records all other materials were found satisfactory.</p> <p>Mr. Prabhu has presented the records for expenditure on salaries.</p> <p>GROWBY tests were under progress.</p> <p>Programme has not commenced</p> <p>Shared over mail every week</p> <p>Programme has not commenced</p> <p>HM was not present during the visit.</p> <p>Presented for verification</p>



Audit Date	03.12.2019
School(s) Visited	Kannur HPS

Program	Topic	Audit Remarks
Library	Activities Based Learning	Few activities have been conducted and learning have been recorded.
	Board Games	We have been requested to add new board games.
	Break Time Quiz (around Books)	Quiz has been conducted and the results have been presented for our verification.
	Book Treasure Hunt	Programme not conducted
	Book Dressing-Up Competition	Programme not conducted
	Class Research Projects using Book Material	Activity has been conducted. Projects prepared for programme were presented for verification. Including Mindmap charts.
	Speed Reading Competition	Programme not conducted
	"Change the Story" Competition	Programme not conducted
	Books Issued	Register of books issued and the library visit register have been updated and were presented for verification during our visit.
	Science Club	Modules - Heat
Modules - Sound		
Modules - Matter		
Modules - Air		
Modules - Density		
Modules - Light		
Arvind Gupta Science Experiments		Experiments have been conducted and recorded in the lab reports.
Science Projects		
Events - Science Video Viewing & Discussion		
Events - Field Trip to Science Museum		Programme not conducted
Art	Events - Essay Competition about Science Masters	
	Events - External Science Competitions	
	Events - Final Science Exam with Certifications	
	Modules - Sketching with Pencils	
	Modules - Shading with Pencils	
	Modules - Landscape Painting	
	Modules - Still Life Painting	
	Modules - Portrait Painting	
	Events - Paint Murals in the School	Drawings done by the students were presented, and found to be satisfactory.
	Events - Paint the Local Village	Programme not conducted
Events - Encounter with Nature		
Events - Field Trip to Jagannathan Art Palace		
Events - Essay Competition about Art Masters		
Events - External Art Competitions		
Events - Final Art Exam with Certifications		

