



**Chartered Accountants**

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**AUDITORS REPORT TO THE GOVERNING MEMBER OF PROJECT  
TERRA FIRMA**

**Details:**

Sl. No.	Particulars	Remarks
1.	Audit Team	Shyam S
2.	Audit Date	23.09.2019
3.	Schools Visited	- Ajjipura HPS - Kempayyana Hatti HPS - Ramapura HPS

We have visited the above schools and conducted the audit as per the engagement. Detailed observations have been annexed to this report.

**Key Feedbacks:**

1. We suggest a detailed list of inventories be made by each school at the beginning of the academic year. This will reduce the expenditure/wastage of materials.
2. As suggested last years a register has been maintained giving a brief calculation of the receipts and payments along with the supporting bills attached to the same for every month and same has been verified during our visit.
3. We suggest that the science experiments under each module be revised every year. This will help to retain the interest of the students who are selected each year for the same programme.
4. As the academic year has reached middle of the year, we suggest procuring material required for art and science be based on the completion of the modules.

Date: 23.09.2019

Place: Bangalore

*For Shyam S & Co,*

Chartered Accountants

Firm No. 015813S

*Shyam S*

Shyam .S

Proprietor

Mem No. 236134



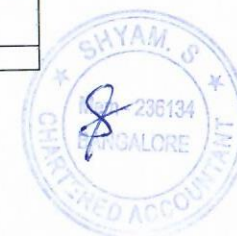
Audit Date	23.09.2019
School(s) Visited	Ajjipura HPS

Program	Topic	Audit Remarks
Library	Activities Based Learning	Few activities have been conducted and learning have been recorded.
	Board Games	NA
	Break Time Quiz (around Books)	Quiz has been conducted and the results have been presented for our verification.
	Book Treasure Hunt	Programme not conducted
	Book Dressing-Up Competition	Programme not conducted
	Class Research Projects using Book Material	Activity has been conducted. Projects prepared for programme were presented for verification. Including Mindmap charts.
	Speed Reading Competition	Programme not conducted
	"Change the Story" Competition	Programme not conducted
Science Club	Books Issued	Register of books issued and the library visit register have been updated and were presented for verification during our visit.
	Modules - Heat	Experiments have been conducted and records books have been updated.
	Modules - Sound	
	Modules - Matter	
	Modules - Air	
	Modules - Density	
	Modules - Light	
	Arvind Gupta Science Experiments	Experiments have been conducted and recorded in the lab reports.
	Science Projects	Programme not conducted
	Events - Science Video Viewing & Discussion	
	Events - Field Trip to Science Museum	
	Events - Essay Competition about Science Masters	
Events - External Science Competitions		
Events - Final Science Exam with Certifications		
Art	Modules - Sketching with Pencils	Drawings done by the students were presented, and found to be satisfactory.
	Modules - Shading with Pencils	
	Modules - Landscape Painting	
	Modules - Still Life Painting	
	Modules - Portrait Painting	
	Events - Paint Murals in the School	
	Events - Paint the Local Village	Activity has not been conducted
	Events - Encounter with Nature	
	Events - Field Trip to Jaganmohan Art Palace	
	Events - Essay Competition about Art Masters	
	Events - External Art Competitions	
	Events - Final Art Exam with Certifications	



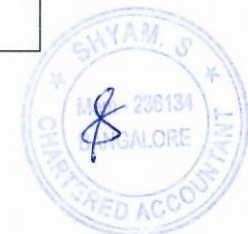


Learning Enhancement	Book of the Month Club Sessions	We were presented with the material used for conducting the program. Generally the opinion written by students are same for every book. Librarian should read and suggest changes to the opinion written.
	Newspaper Quizzes (Conducted by Librarians)	We were presented with the test papers. Generally the response is weak. We suggest quizzes be conducted on one area per month i.e. sports, business, politics etc.
	Kannada Remedy Sessions - Batch 1	Completed
	Kannada Remedy Sessions - Batch 2	Programme has commenced and records presented for verification.
	Kannada Remedy Sessions - Batch 3	Programme has not commenced
	Events - Story Writing Competitions	Programme has not commenced
	Events -Field Trip to Mysore Library	Programme has not commenced
	Events - External Story Writing Competitions	Programme has not commenced
	Events - Final Exam for Book of the Month Club with Certifications	Programme has not commenced
	Program Operations	All Program Schedules Signed off by School HMs
Monthly Time Sheets (Signed by HMs) Submitted on Time		Verified and submitted on time.
Monthly (Finances, Attendance, Work & Asset) Audits		Mr. Prabhu has presented all the bills for expenditures during the month. Same is found to be correct
Monthly Work Proofs Submitted on Time		All activity records all other materials were found satisfactory.
Monthly Receipts (Salary and Expenditure) Submitted		Mr. Prabhu has presented the records for expenditure on salaries.
GROWBY Tests		GROWBY tests were under progress.
75% Improvement in GROWBY Learning Levels Achieved		Programme has not commenced
Project Monitoring Reports		Programme has not commenced
Feedback Calls with HMs from all Schools		Programme has not commenced
In-face Meetings with HMs from all Schools		HM was present during the visit .
Ashraya Newsletters		Presented for verification



<b>Audit Date</b>	23.09.2019
<b>School(s) Visited</b>	Ramapura HPS

<b>Program</b>	<b>Topic</b>	<b>Audit Remarks</b>
<b>Library</b>	Activities Based Learning	Programme has not commenced
	Board Games	We have been requested to add new board games.
	Break Time Quiz (around Books)	Quiz has been conducted and the results have been presented for our verification.
	Book Treasure Hunt	Programme not conducted
	Book Dressing-Up Competition	Programme has not commenced
	Class Research Projects using Book Material	Programme has commenced. We were presented with the one page report written by the students.
	Speed Reading Competition	Programme not conducted
	"Change the Story" Competition	Programme not conducted
	Books Issued	Register of books issued and the library visit register have been updated and were presented for verification during our visit.
<b>Science Club</b>	Modules - Heat	Experiments have been conducted and records books have been updated.
	Modules - Sound	
	Modules - Matter	
	Modules - Air	
	Modules - Density	
	Modules - Light	
	Arvind Gupta Science Experiments	Experiments have been conducted and recorded in the lab reports.
	Science Projects	Programme not conducted
	Events - Science Video Viewing & Discussion	
	Events - Field Trip to Science Museum	
Events - Essay Competition about Science Masters		
	Events - External Science Competitions	Programme not conducted
	Events - Final Science Exam with Certifications	
	Modules - Sketching with Pencils	
	Modules - Shading with Pencils	
<b>Art</b>	Modules - Landscape Painting	Drawings done by the students were presented, and found to be satisfactory.
	Modules - Still Life Painting	
	Modules - Portrait Painting	
	Events - Paint Murals in the School	
	Events - Paint the Local Village	Programme not conducted
	Events - Encounter with Nature	
	Events -Field Trip to Jaganmohan Art Palace	
	Events - Essay Competition about Art Masters	
	Events - External Art Competitions	
	Events - Final Art Exam with Certifications	



<b>Learning Enhancement</b>	Book of the Month Club Sessions	We were presented with the material used for conducting the program. A sample verification of the effectiveness of the programme was done and found satisfactory.
	Newspaper Quizzes (Conducted by Librarians)	Activity has been conducted and results presented for verification.
	Kannada Remedy Sessions - Batch 1	We were presented with the test conducted for remedial students. A sample verification of the effectiveness of the programme was done and found satisfactory.
	Kannada Remedy Sessions - Batch 2	Programme has not commenced
	Kannada Remedy Sessions - Batch 3	Programme has not commenced
	Events - Story Writing Competitions	Programme has not commenced
	Events -Field Trip to Mysore Library	Programme has not commenced
	Events - External Story Writing Competitions	Programme has not commenced
<b>Program Operations</b>	Events - Final Exam for Book of the Month Club with Certifications	Programme has not commenced
	All Program Schedules Signed off by School HMs	Program Schedule sheet has been signed off by the HMs.
	Monthly Time Sheets (Signed by HMs) Submitted on Time	Monthly Time sheets have been signed off by the HMs for the month.
	Monthly (Finances, Attendance, Work & Asset) Audits	Verified and submitted on time.
	Monthly Work Proofs Submitted on Time	All activity records all other materials were found satisfactory.
	Monthly Receipts (Salary and Expenditure) Submitted	Mr. Prabhu has presented the records for expenditure on salaries.
	GROWBY Tests	GROWBY tests were under progress.
	75% Improvement in GROWBY Learning Levels Achieved	Programme has not commenced
	Project Monitoring Reports	Programme has not commenced
	Feedback Calls with HMs from all Schools	Programme has not commenced
	In-face Meetings with HMs from all Schools	HM was present not during the visit.
	Ashraya Newsletters	Presented for verification





Audit Date	23.09.2019
School(s) Visited	Kempayyana Hatti HPS

Program	Topic	Audit Remarks
Library	Activities Based Learning	Few activities have been conducted and learning have been recorded.
	Board Games	We have been requested to add new board games.
	Break Time Quiz (around Books)	Quiz has been conducted and the results have been presented for our verification.
	Book Treasure Hunt	Programme not conducted
	Book Dressing-Up Competition	Programme not conducted
	Class Research Projects using Book Material	Activity has been conducted. Projects prepared for programme were presented for verification. Including Mindmap charts.
	Speed Reading Competition	Programme not conducted
	"Change the Story" Competition	Programme not conducted
	Books Issued	Register of books issued and the library visit register have been updated and were presented for verification during our visit.
Science Club	Modules - Heat	Experiments have been conducted and records books have been updated.
	Modules - Sound	
	Modules - Matter	
	Modules - Air	Experiments have been conducted and recorded in the lab reports.
	Modules - Density	
	Modules - Light	
	Arvind Gupta Science Experiments	
	Science Projects	Programme not conducted
	Events - Science Video Viewing & Discussion	
	Events - Field Trip to Science Museum	
	Events - Essay Competition about Science Masters	
	Events - External Science Competitions	
	Events - Final Science Exam with Certifications	
Art	Modules - Sketching with Pencils	Drawings done by the students were presented, and found to be satisfactory.
	Modules - Shading with Pencils	
	Modules - Landscape Painting	
	Modules - Still Life Painting	
	Modules - Portrait Painting	
	Events - Paint Murals in the School	Programme not conducted
	Events - Paint the Local Village	
	Events - Encounter with Nature	
	Events -Field Trip to Jagannmohan Art Palace	
	Events - Essay Competition about Art Masters	
	Events - External Art Competitions	
	Events - Final Art Exam with Certifications	

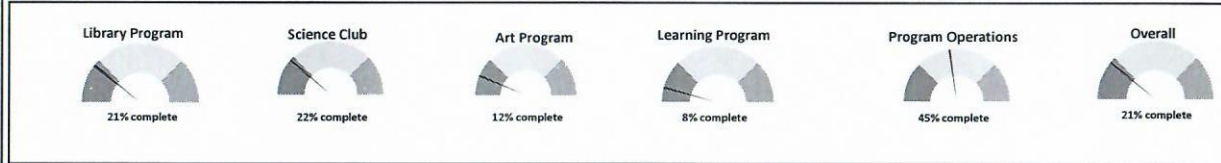


<b>Learning Enhancement</b>	Book of the Month Club Sessions	We were presented with the material used for conducting the program. A sample verification of the effectiveness of the programme was done and found satisfactory.
	Newspaper Quizzes (Conducted by Librarians)	We were presented with the test papers. Generally the response is weak. We suggest quizzes be conducted on one area per month i.e. sports, business, politics etc.
	Kannada Remedy Sessions - Batch 1	We were presented with the materials written by the remedial students. A sample
	Kannada Remedy Sessions - Batch 2	verification of the effectiveness of the programme was done and found satisfactory.
	Kannada Remedy Sessions - Batch 3	Programme has not commenced
	Events - Story Writing Competitions	Programme has not commenced
	Events -Field Trip to Mysore Library	Programme has not commenced
	Events - External Story Writing Competitions	Programme has not commenced
	Events - Final Exam for Book of the Month Club with Certifications	Programme has not commenced
<b>Program Operations</b>	All Program Schedules Signed off by School HMs	Program Schedule sheet has been signed off by the HMs.
	Monthly Time Sheets (Signed by HMs) Submitted on Time	Verified and submitted on time.
	Monthly (Finances, Attendance, Work & Asset) Audits	Verified and submitted on time.
	Monthly Work Proofs Submitted on Time	All activity records all other materials were found satisfactory.
	Monthly Receipts (Salary and Expenditure) Submitted	Mr. Prabhu has presented the records for expenditure on salaries.
	GROWBY Tests	GROWBY tests were under progress.
	75% Improvement in GROWBY Learning Levels Achieved	Programme has not commenced
	Project Monitoring Reports	Programme has not commenced
	Feedback Calls with HMs from all Schools	Programme has not commenced
	In-face Meetings with HMs from all Schools	HM was present during the visit.
	Ashraya Newsletters	Presented for verification





**ASHRAYA Project Terra Firma Scorecard 2016-17**

 Month Of 


Program	Topic	Unit of Measure	Planned				Achieved to Date								
			No. of Units per School	No. of Schools	Points Per Unit	Total Points	Total Program Points	Total Points Across all Programs	No. of Units per School	No. of Schools	Total Points	Total Program Points	Across all Programs	% to Plan by Program	% to Plan Overall
Library	Activities Based Learning	Sessions	10	9	0.22	19.90	100.00		10	3	6.63	21.63		22%	
	Board Games	Sessions	3	3	0.00	0.00			3	3	0.00				
	Break Time Quiz (around Books)	Sessions	3	9	0.25	6.75			0	3	0.00				
	Book Treasure Hunt	Sessions	3	9	0.15	4.05			0	3	0.00				
	Book Dressing-Up Competition	Sessions	3	9	0.25	6.75			0	3	0.00				
	Class Research Projects using Book Material	Projects	3	9	0.50	13.50			3	3	4.50				
	Speed Reading Competition	Sessions	4	9	0.25	9.00			4	3	3.00				
	"Change the Story" Competition	Sessions	3	9	0.15	4.05			0	3	0.00				
Books Issued	No. of Books Issued in School Year	1600	9	0.00	36.00			1000	3	7.50					
Science Club	Modules - Heat	Completed Module with Scores	1	6	1.00	6.00	100.00		1	3	3.00	22.47		22%	
	Modules - Sound	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Magnets	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Air	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Density	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Light	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Arvind Gupta Science Experiments	Experiments	6	6	0.30	10.80			3	3	2.70				
	Science Projects	Projects	4	6	0.59	14.20			1	3	1.77				
	Events - Science Video Viewing & Discussion	Sessions	2	6	0.25	3.00			0	3	0.00				
	Events - Field Trip to Science Museum	Events	1	6	1.00	6.00			0	3	0.00				
	Events - Essay Competition about Science Masters	Events	1	6	1.00	6.00			0	3	0.00				
Events - External Science Competitions	Events	2	6	1.00	12.00	0	3	0.00							
Events - Final Science Exam with Certifications	Events	1	6	2.00	12.00	0	3	0.00							
Art	Modules - Sketching with Pencils	Completed Module with Scores	1	6	1.00	6.00	100.00	500.0	1	3	3.00	12.00	109.9	12%	22%
	Modules - Shading with Pencils	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Landscape Painting	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Still Life Painting	Completed Module with Scores	1	6	1.00	6.00			1	3	3.00				
	Modules - Portrait Painting	Completed Module with Scores	1	6	1.00	6.00			0	3	0.00				
	Events - Paint Murals in the School	Events	1	6	1.89	11.33			0	3	0.00				
	Events - Paint the Local Village	Events	1	6	1.89	11.33			0	3	0.00				
	Events - Encounter with Nature	Events	1	6	1.89	11.33			0	3	0.00				
	Events - Field Trip to Jaganmohan Art Palace	Events	1	6	1.00	6.00			0	3	0.00				
	Events - Essay Competition about Art Masters	Events	1	6	1.00	6.00			0	3	0.00				
	Events - External Art Competitions	Events	2	6	1.00	12.00			0	3	0.00				
	Events - Final Art Exam with Certifications	Events	1	6	2.00	12.00			0	3	0.00				
	Learning Enhancement	Book of the Month Club Sessions	Sessions	8	9	0.40			28.80	100.00					
Newspaper Quizzes (Conducted by Librarians)		Quizzes	8	9	0.15	10.80	4	3	1.80						
Kannada Remedy Sessions - Batch 1		Sessions	6	9	0.18	9.63	3	3	1.61						
Kannada Remedy Sessions - Batch 2		Sessions	6	9	0.18	9.63	3	3	1.61						
Kannada Remedy Sessions - Batch 3		Sessions	6	9	0.18	9.63	0	3	0.00						
Events - Story Writing Competitions		Events	2	9	0.50	9.00	0	3	0.00						
Events - Field Trip to Mysore Library		Events	1	9	0.50	4.50	0	3	0.00						
Events - External Story Writing Competitions		Events	1	9	1.00	9.00	0	3	0.00						
Events - Final Exam for Book of the Month Club with Certifications		Events	1	9	1.00	9.00	0	3	0.00						
Program Operations		All Program Schedules Signed off by School HMs	One-time Event	1	9	0.50	4.50	100.00				1	3	1.50	45.17
	Monthly Time Sheets (Signed by HMs) Submitted on Time	Submissions	8	1	0.25	2.00	3			3	2.25				
	Monthly (Finances, Attendance, Work & Asset) Audits	Submissions	8	1	1.00	8.00	3			3	9.00				
	Monthly Work Proofs Submitted on Time	Submissions	8	1	1.00	8.00	3			3	9.00				
	Monthly Receipts (Salary and Expenditure) Submitted	Submissions	8	1	0.25	2.00	3			3	2.25				
	GROWBY Tests	Events with Score Submissions	4	9	0.50	18.00	3			3	4.50				
	75% Improvement in GROWBY Learning Levels Achieved	Batches	3	9	1.28	34.50	2			3	7.67				
	Project Monitoring Reports	Submissions	4	1	2.00	8.00	0			3	0.00				
	Feedback Calls with HMs from all Schools	Sessions	4	1	0.50	2.00	0			3	0.00				
	In-face Meetings with HMs from all Schools	Sessions	2	1	2.00	4.00	0			3	0.00				
	Ashraya Newsletters	Releases	3	1	3.00	9.00	1			3	9.00				